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EXECUTIVE COMMITTEE TUESDAY, 22 MARCH 2022

A MEETING of the EXECUTIVE COMMITTEE will be held VIA MS TEAMS on TUESDAY, 22 MARCH 2022 at 10.00 am

J. J. WILKINSON,
Clerk to the Council,

15 March 2022

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 3 - 8) Minute of Meeting held on 1 March 2022 to be approved and signed by the Chairman. (Copy attached.)	2 mins
5.	Final Revenue Virements and Earmarked Balances 2021/22 (Pages 9 - 32) Consider report by Director Finance and Corporate Governance. (Copy attached.)	15 mins
6.	Any Other Items Previously Circulated	
7.	Any Other Items which the Chairman Decides are Urgent	
8.	Private Business Before proceeding with the private business, the following motion should be approved:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."	
9.	Purchase of Land at Easter Langlee, Galashiels (Pages 33 - 38) Consider report by Director Infrastructure and Environment. (Copy attached.)	15 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors M. Rowley (Chairman), S. Aitchison (Vice-Chairman), G. Edgar, C. Hamilton, S. Hamilton, S. Haslam, E. Jardine, J. Linehan, S. Mountford, R. Tatler, G. Turnbull and T. Weatherston

Please direct any enquiries to Louise McGeoch Tel: 01835 825005
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**SCOTTISH BORDERS COUNCIL
EXECUTIVE COMMITTEE**

MINUTES of Meeting of the EXECUTIVE
COMMITTEE held via MS Teams on
Tuesday, 1st March, 2022 at 10.00 am

Present:- Councillors M. Rowley (Chairman), S. Aitchison, G. Edgar, C. Hamilton,
S. Hamilton, E. Jardine, J. Linehan, S. Mountford, R. Tatler, G. Turnbull and
T. Weatherston.

Apologies:- Councillor S. Haslam

In Attendance:- Chief Executive, Director Education and Lifelong Learning, Director Finance &
Corporate Governance, Director Infrastructure & Environment, Director
People Performance and Change, Director Resilient Communities, Director
Social Work and Practice, Director Strategic Commissioning and
Partnerships, Clerk to the Council, Democratic Services Officer (D. Hall)

1. **MINUTE**

There had been circulated copies of the Minute of the meeting held on 8 February 2022.

DECISION

APPROVED for signature by the Chairman.

2. **OUR PLAN AND YOUR PART IN IT: SBC'S CORPORATE PERFORMANCE AND
IMPROVEMENT REPORT QUARTER 3 2021/22**

2.1 With reference to paragraph 9 of the Minute of the meeting held on 16 November 2021, there had been circulated copies of a report by the Director – People, Performance and Change which presented a high level summary of Scottish Borders Council's Quarter 3 2021/22 performance information with additional detail contained within Appendix 1-4 of the report. A summary of the Community Action Teams' activity was provided in Appendix 5 to the report. The report also included highlights on the progress of change and improvement projects across Scottish Borders Council (SBC), under the Fit for 2024 programme, and monitored progress of the Recovery Plan. SBC approved a revised Corporate Plan in February 2018, with four corporate themes. In order to monitor progress against the four themes, performance and context information would be presented quarterly to the Executive Committee, with an annual summary in June each year. During Quarter 3 2021/22, SBC had continued to press ahead with a range of important initiatives and innovations, including the utilisation of technology to automate and streamline processes; the launch of a Digital Skills programme aimed at improving the overall digital skills of the workforce; the engagement with Area Partnerships to extend place making opportunities to all Border communities and localities; and engagement with SBC Employees. The information contained within the report was to be made available on the SBC website.

2.2 The Director - People, Performance and Change, Mrs Clair Hepburn, presented the report, drawing attention to the highlights and ongoing challenges contained therein and responding to questions. In response to a question from the Chairman regarding the monitoring of SBC's newly agreed Council Plan, the Director confirmed that the reporting and monitoring of the transformation programme and performance targets would be realigned to reflect the new Plan. There remained other areas that the Council was required by statute to continue reporting on, and that would be unaffected by the planned realignment. In response to a question regarding a potential increase in the number of foster carers, the Director Social Work and Practice clarified that SBC had a higher proportion of kinship carers than many other Council Areas, and that the recruitment for paid foster carers remained a challenge. The high percentage of children looked after in

the community rather than residential placements continued to be a positive. Regarding high levels of staff absences in the Education department, the Director – People, Performance and Change, acknowledged that burnout, stress and high levels of pressure were having an impact. Covid and self-isolation requirements had also impacted on front line staff absences. In response to a question regarding the digital asset management system, the Director explained that the system was used to log and record all of the assets in a single department, to allow for more effective management and deployment of equipment. Regarding the potential extension of the opening hours at the newly reopened customer Contact Centres, the Director explained that the operating parameters of the Centres were under review, and that due to higher rates of telephone and online contacts in-person usage of the facilities had not returned to pre-Covid levels. In the context of communication with home working based staff on the topics of workload management and stress, the Director outlined that the usual mechanisms for reporting issues remained active and that there was an additional planned assessment to ascertain employee morale and sentiment. In response to a question, the Director explained that the 24 digital champions referred to in the report was based on the “champion” model previously used, whereby employees could contact one of the designated champions – a non IT based employee and someone they were potentially familiar with - for advice on a problem, rather than contacting a more formal help desk. It was expected that this model would help reduce barriers to staff seeking help with the use of technology. Regarding the impact of Covid on areas designated as red in the RAG matrix, the Director acknowledged Covid pressures had impacted on those areas. In response to a question regarding low levels of capital receipts, the Director, Infrastructure and Environment undertook to investigate the marketing of properties and provide a response to Members.

DECISION

NOTED:-

- (a) the progress update relating to Change and Improvement Projects referenced at section 4 and detailed further in Appendix 1 of the report;**
- (b) the changes to performance indicators outlined in Section 5 of the report; and**
- (c) the performance summarised in Sections 6 and 7, and Approves the Quarterly Reports set out at Appendices 1-4 of the report and the action that is being taken within services to improve or maintain performance.**

3. PROPOSED USE OF SECOND HOMES COUNCIL TAX GRANT TO ASSIST DELIVERY OF AFFORDABLE HOUSING AT THE FORMER HIGH SCHOOL SITE, EARLSTON

There had been circulated copies of a report by the Director, Infrastructure and Environment that sought approval of the Executive Committee to use Second Homes Council Tax funding to grant assist Eildon Housing Association to deliver 64 affordable homes at the former High School site, Earlston. The Council's current Strategic Housing Investment Plan 2022-27 identified the former High School site, Earlston as a priority project. The site was owned by Eildon Housing Association and the project had secured Planning Consent, with estimated completion in 2024/25. The report advised that as a result of rising tender prices a funding gap of £200,000 had been identified. Members discussed the proposal, recognised the project as important for the region, and agreed that the scheme represented good value for money.

DECISION

AGREED to grant assist Eildon Housing Association to provide gap funding of up to £200,000 towards the costs of delivering 64 new build affordable homes for social rent at the former High School site, Earlston.

4. NETHERDALE 3G SURFACE REPLACEMENT

- 4.1** There had been circulated copies of a joint report by the Director, Strategic Commissioning & Partnerships and Director, Infrastructure & Environment seeking

approval to replace the 3G Sports Surfaces at Netherdale, Galashiels. The two artificial 3G sports pitches at Netherdale were installed in 2011/12. The main pitch was suitable for football & rugby use and there was a further five-a-side pitch. In general terms, the life-span of 3G pitches was 10 years, dependent on usage and the care and maintenance regime. Both of the Netherdale surfaces had been well used by club and community and well maintained by Live Borders, but both surfaces were near end of life and required replacement. At the time of the original construction, a £200k sinking fund (for surface replacement) was established for Netherdale (£100k contribution from the Hayward Trust plus a £100k contribution from Live Borders). The Netherdale management agreement stated that 'if the cost of renewal were to be greater than £200,000 then SBC shall be responsible for these additional costs'. The estimated replacement cost for both pitches at Netherdale was £350- £425k, therefore on top of the £200k sinking fund additional capital of £150- £225k was required – either from SBC or via external funding. A £200k funding application had been submitted to the Scottish Football Association (SFA) to access funding for the 'replacement and enhancement of existing 3G football surfaces'. A decision on SFA funding was expected by the end March 2022. Netherdale appeared to be ideally placed to meet the SFA funding criteria which included facilities that could demonstrate grassroots football servicing the local community and focused primarily on football development; increased participation; criteria focusing on investment into Deciles 1-6 of the Scottish Index of Multiple Deprivation (SIMD); multi-sport development; and improved access to sport facilities for women and girls.

- 4.2 In response to a question regarding any risk to the success of the application to the SFA that could arise from SBC agreeing to fund the project at this stage, the Director, Strategic Commissioning and Partnerships explained that there was no obligation to advise the SFA that SBC had agreed to fund the project in the event an application was unsuccessful. The Director, Infrastructure and Environment explained that SBC, as part of the application, had previously advised the SFA of the budgetary pressures faced by SBC in the context of funding the replacement and maintenance of sports pitches. Members expressed their support for the plans and the highlighted the positive impact that 3G sports pitches had made on communities. The Director, Finance and Corporate Governance provided reassurance to Members that a funding strategy was in place for the maintenance and replacement of the more modern pitches in the region, and clarified that the need to fund the replacement of the Netherdale pitches was because the pitches had predated the current, proactive sinking fund strategy.

DECISION

AGREED:-

- (a) that the 3G synthetic sports surfaces at Netherdale be replaced with new 3G surfaces;**
- (b) to the funding arrangements as detailed in the report;**
- (c) that if the £200k SFA funding application fail and/or SFA funding was less than required, that SBC would fund the balance – as per the terms of the Netherdale management agreement; and**
- (d) that work would be prioritised to deliver the pitch replacement project to completion in calendar year 2022 and as far as possible that the pitch replacement project coordinated its work with the project delivering the £1.4m SBC investment into the Netherdale stand overhaul/upgrade.**

5. PRIMARY SCHOOL WIDE AREA NETWORK BANDWIDTH UPGRADE

There had been circulated copies of a report by the Director, Strategic Commissioning and Partnerships that proposed digital enhancements to the Wide Area Network (WAN) bandwidth capability within the Primary Schools estate. A review of the Council's Primary Schools network capability had identified that a number were now experiencing peaks heading towards the limits of the technology that was currently provisioned. BT would

switch off the analogue network in 2025, and the proposed solution addressed the sites that were not currently on a fibre service. It was anticipated that the proposed enhancements would, for every primary school, provide a minimum of a 100mbps connection over a 1000mbps circuit, provide equity of access to digital learning, irrespective of location within the authority, and enable the primary schools to be 'Fit for 2024' and beyond. By providing 1000mbps connections, this would accommodate anticipated bandwidth increases, at a fixed cost, as and when demand increased. In response to a question regarding the prioritisation of the works, the Director, Strategic Commissioning and Partnerships undertook to discuss the matter with the provider and report back to the Committee. Members praised the project and highlighted its comprehensive and forward thinking nature.

DECISION

AGREED to implement the proposed Wide Area Network bandwidth increases within the primary school estate.

6. PROPOSED USE OF SECOND HOMES COUNCIL TAX GRANT TO ASSIST DELIVERY OF AFFORDABLE HOUSING AT KIRKHOPE STEADING, ETRICK BRIDGE

There had been circulated copies of a report by the Director, Infrastructure and Environment that sought approval of the Executive Committee to use available Second Homes Council Tax funding to grant assist Etrick and Yarrow Community Development Company to deliver 5 affordable homes at Kirkhope Steading, Etrick Bridge. The Council's current Strategic Housing Investment Plan 2022-27 identified Kirkhope Steading as a priority project. It was now under construction, with anticipated completion in late July 2022. The report advised that as a result of the need to re-roof the steading, and the national context of increasing building material costs, revised tender costs had risen to £1.231m. There were also concerns regarding the potential adverse impacts of continued increases in interest rates on the longer term financial viability of the project. Members praised the project and highlighted that it had the potential to serve as a template for future rural regeneration projects.

DECISION

AGREED to grant assist the Etrick and Yarrow Community Development Company up to £120,000 match funding for an additional £120,000 grant contribution from Scottish Government Rural Housing Fund in line with recently increased grant rates, towards costs of delivering the 5 home affordable housing project at Kirkhope Steading, Etrick Bridge.

DECLARATION OF INTEREST

Councillors Mountford and Tatler declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and left the meeting during the discussion.

7. PLACE BASED INVESTMENT PROGRAMME

There had been circulated copies of a report by the Director, Resilient Communities providing an update on the delivery of the Scottish Government Place Based Investment Programme which had allocated £38m of capital funding to Scottish Local Authorities, payable in the financial year 2021/22 to support town centre regeneration projects and community wealth building. Scottish Government and Council Leaders had agreed that Local Authorities would receive a share of funding to help support place based investment over the next five years. The Scottish Borders had been allocated £912k based on a combination of total population and existing deprivation levels. The allocation needed to be financially committed by the end of the current financial year. A previous paper to the Executive Committee in October 2021 allocated £560k to three key projects in the priority towns of Eyemouth, Galashiels and Jedburgh. The report sought to allocate the residual funding available during the current financial year to suitable projects in the Scottish Borders. Council officers had identified a number of potential projects throughout the

Scottish Borders that funding could be allocated to within the current financial year, including a focus on Hawick and the surrounding area which was the fourth key priority town identified in the Council's Town Centre Matrix. Members praised the projects, and expressed their hope that further projects would be ready in future years. In response to a question regarding whether the money could be carried forward into the next financial year, Graeme Johnstone, Lead Officer, advised that the allocation had to be used fully in the current financial year. Councillor Rowley proposed that should additional projects come forward within the financial year, that authority was delegated to the Chief Executive, in consultation with appropriate Members, to approve these from the remaining financial year allocation and this was unanimously approved.

DECISION

(a) AGREED to:

- (i) commit £335k from the current financial year allocation to six key projects throughout the Scottish Borders including the priority town of Hawick; and**
- (ii) delegate authority to the Chief Executive, in consultation with appropriate Members, to fund additional projects with the remaining financial year allocation.**

(b) NOTED the progress made to deliver the Scottish Government's Place Based Investment Programme.

MEMBER

Councillors Mountford and Tatler re-joined the meeting following the discussion of the above item.

URGENT BUSINESS

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

8. UKRAINE

The Chairman advised that the Russian invasion of Ukraine was a matter of great concern but no information had yet been received from either the UK or Scottish governments on how the Council could help. The Convener, as Civic Head, would likely address this in due course and in the meantime the gravity of the situation was acknowledged. The Chairman confirmed that arrangements were being made for the flag of Ukraine to be flown at Council Headquarters.

9. PRIVATE BUSINESS

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in Appendix 1 to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 4 of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

10. PRIVATE MINUTE

The private section of the Minute of the meeting held on 8 February 2022 was approved.

The meeting concluded at 11.15 am

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FINAL REVENUE VIREMENTS AND EARMARKED BALANCES 2021/22

Report by Director, Finance & Corporate Governance

EXECUTIVE COMMITTEE

22 MARCH 2022

1 PURPOSE AND SUMMARY

- 1.1 **This report seeks approval for the final 2021/22 budget virements and approval to carry forward identified earmarked budgets to 2022/23.**
- 1.2 The monitoring of the General Fund Revenue Budget at the end of January has identified the final virements and earmarked balances for 2021/22. These include routine virements in Appendix 1 and earmarked balances in Appendix 2, where it has been identified that budget is required to be carried forward to support expenditure in 2022/23.

2 RECOMMENDATIONS

- 2.1 **It is recommended that the Executive Committee:**
 - (a) **approves the virements in Appendix 1;**
 - (b) **approves the earmarked balances in Appendix 2; and**
 - (c) **delegates authority for the remainder of the financial year to allow the Director, Finance & Corporate Governance to approve any year-end budget adjustments required between now and the financial year end in consultation with the Executive Member for Finance.**

3 BACKGROUND

- 3.1 During 2021/22, and most recently at the meeting held on 8 February 2022, the Executive Committee approved a number of revenue budget virements. The original projections on which the February virements were based related to actual spend to 31 December 2021. Since then, notification of further Scottish Government grant funding and work on projected expenditure and income has identified the requirement to seek approval for final budgetary adjustments.
- 3.2 Approval is also being sought for delegated authority for the remainder of the financial year to allow the Director, Finance & Corporate Governance to approve any year end budget adjustments required between now and the end of the financial year in consultation with the Executive Member for Finance. Any adjustments actioned through this delegated authority will be reported to the Executive Committee as part of the 2021/22 outturn report in June 2022.

4 VIREMENTS REQUIRED

- 4.1 The virements required fall into two categories as follows:

(a) **2021/22 – Routine Virements (Appendix 1)**

This adjustment supplements the virements approved by the Executive Committee during 2021/22 to date and are detailed in Appendix 1. Final approvals are now sought to reflect:

- i. Allocation of budgets to services to fund agreed 2021/22 pay award for SJC and Chief Officer staffing groups paid to staff in January 2022;
- ii. A reallocation of budgets between services to reflect latest spending plans;
- iii. Adjustments to Revenue Support Grant for 2021/22 following final confirmation from Scottish Government. This requires the income and expenditure budgets to be created.

(b) **Earmarked Balances (Appendix 2)**

These also supplement the earmarked balances approved by the Executive Committee during 2021/22 to date. These virements are detailed in Appendix 2 and earmarking is required:

- i. where projects or initiatives will now be completed in 2022/23 including where Scottish Government funding received late in the financial year will fund activity in 2022/23. For example the Economic Recovery Fund where the Council is receiving a share of £80m late in 2021/22 to fund activity up to 31st March 2023; and
- ii. to reflect DSM carry forward projections including Pupil Equity Fund (PEF) funding.

5 IMPLICATIONS

5.1 **Financial**

There are no additional costs attached to any of the recommendations contained in this report.

5.2 Risk and Mitigations

The main risk is that after the earmarked balances are carried forward into 2022/23, the Services overspend their remaining budget at year-end, this is mitigated by year-end adjustments which will reduce earmarked balances in relevant services if required.

5.3 Integrated Impact Assessment

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

5.4 Sustainable Development Goals

There are no significant effects on the economy, community or environment.

5.5 Climate Change

No effect on carbon emissions are anticipated from the recommendation of this report.

5.6 Rural Proofing

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

5.7 Data Protection Impact Statement

There are no personal data implications arising from the proposals contained in this report.

5.8 Changes to Scheme of Administration or Scheme of Delegation

No changes to either the Scheme of Administration or the Scheme of Delegation is required as a result of this report.

6 CONSULTATION

6.1 Directors and their staff where appropriate have been involved in and agreed the compilation of the final virements.

6.2 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Service Director HR & Communications, the Clerk to the Council and Corporate Communications have been consulted and any comments received have been incorporated into this final report.

Approved by

David Robertson

Director, Finance & Corporate Governance

Signature

Author(s)

Name	Designation and Contact Number
Suzy Douglas	Financial Services Manager

Background Papers:

Previous Minute Reference: - Executive Committee, 8th February 2022

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Finance can also give information on other language translations as well as providing additional copies.

Contact us at: Suzy Douglas, Financial Services Manager, Financial Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA.

Telephone – 01835 824000 X5881

e-mail – sdouglas@scotborders.gov.uk

Budget Virement Requirement Corporate No. of Virements 1

1 Virement is required from

Department	Finance & Corporate Governance	2021/22	2022/23	2023/24
Service	Corporate	£	£	£
Budget Head	Employee Costs	(834,000)	0	0

Department	Finance & Corporate Governance	2021/22	2022/23	2023/24
Service	Chief Executive	£	£	£
Budget Head	Employee Costs	(2,000)	0	0

Total		(836,000)	0	0
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To

Department	Infrastructure & Environment	2021/22	2022/23	2023/24
Service	Property Management Services	£	£	£
Budget Head	Employee Costs	7,000	0	0

Service	Catering Services	£	£	£
Budget Head	Employee Costs	36,000	0	0

Service	Cleaning & Facilities Management	£	£	£
Budget Head	Employee Costs	98,000	0	0

Service	Parks & Environment	£	£	£
Budget Head	Employee Costs	100,000	0	0

Service	Network & Infrastructure Asset Management	£	£	£
Budget Head	Employee Costs	5,000	0	0

Service	Fleet Management Services	£	£	£
Budget Head	Employee Costs	8,000	0	0

Service	Waste Management Services	£	£	£
Budget Head	Employee Costs	90,000	0	0

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Primary Schools	£	£	£
Budget Head	Employee Costs	14,000	0	0

Service	Secondary Schools	£	£	£
Budget Head	Employee Costs	9,000	0	0

Service	Additional Support Needs	£	£	£
Budget Head	Employee Costs	42,000	0	0

Service	Central Schools	£	£	£
Budget Head	Employee Costs	5,000	0	0

Service	Community Learning & Development	£	£	£
Budget Head	Employee Costs	4,000	0	0

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Business Support	£	£	£
Budget Head	Employee Costs	65,000	0	0

Department	Finance & Corporate Governance	2021/22	2022/23	2023/24
Service	Emergency Planning	£	£	£
Budget Head	Employee Costs	2,000	0	0

Service	Finance	£	£	£
Budget Head	Employee Costs	10,000	0	0

Department	Strategic Commissioning & Partnerships	2021/22	2022/23	2023/24
Service	SB Cares	£	£	£
Budget Head	Employee Costs	341,000	0	0

Total		836,000	0	0
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Because

Transfer pay award budget held centrally to fund impact of 2021/22 pay award for SJC and Chief Officer staffing groups across the Council.
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Budget Virement Requirement

Education & Lifelong Learning

No. of Virements 1

1 Virement is required from

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	School Meals	£	£	£
Budget Head	Supplies & Services	(371,000)	0	0

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	School Transport	£	£	£
Budget Head	Transport Related Expenditure	371,000	0	0

Because

Temporary virement from School Meals to School Transport to cover increased contract costs in line with January forecast.

Budget Virement Requirement

Resilient Communities

No. of Virements 1

1 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Third Party Payments	(176,000)	0	0

To

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Scottish Welfare Fund	£	£	£
Budget Head	Supplies & Services	176,000	0	0

Because

To transfer approved Financial Insecurity funding to support increased demand through Scottish Welfare Fund.

Budget Virement Requirement

Finance & Corporate Governance

No. of Virements 1

1 Virement is required from

Department	Finance & Corporate Governance	2021/22	2022/23	2023/24
Service	Covid-19 Reserve Fund	£	£	£
Budget Head	Third Party Payments	0	(26,000)	0

To

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Children & Families	£	£	£
Budget Head	Third Party Payments	0	26,000	0

Because

To draw down from the Covid-19 Reserve Fund to allow for a temporary increase to Foster Care Fees in 2022-23 to reflect confirmed 3% uplift.

Budget Virement Requirement Financed by No. of Virements 17

1 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(50,000)	0	0

To

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Children & Families	£	£	£
Budget Head	Third Party Payments	50,000	0	0

Because

To allocate General Revenue Grant for Whole Family Wellbeing funding.

2 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(156,000)	(156,000)

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Music Tuition	£	£	£
Budget Head	Income	0	156,000	156,000

Because

Scottish Government have now allocated permanent funding to remove music charges for pupils for 2022/23 (not distributed in Local Government Finance Settlement in December 2021).

3 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(151,000)	(151,000)

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Secondary Schools	£	£	£
Budget Head	Materials	0	151,000	151,000

Because

Scottish Government have now allocated permanent funding to remove charges for participation in core curriculum subjects for 2022/23 (not distributed in Local Government Finance Settlement in December 2021).

4 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Transfers to/from Reserves	£	£	£
Budget Head	Capital Financing Costs	(12,000)	0	0

To

Department	People, Performance & Change	2021/22	2022/23	2023/24
Service	Early Retiral/Voluntary Severance	£	£	£
Budget Head	Employee Costs	12,000	0	0

Because

Drawdown from Workforce Management allocated reserve to fund current pressure in ERVS budget.

5 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(1,044,056)	0

To

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Discretionary Housing Payments	£	£	£
Budget Head	Transfer Payments	0	1,022,855	0

Service	Customer Advice & Support Services	£	£	£
Budget Head	Employee Costs	0	21,201	0

Total		0	1,044,056	0
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Because

Scottish Government funding, outwith settlement, confirmed for Discretionary Housing Payments (80%) in 2022/23.

6 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(706,000)	0

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Central Schools	£	£	£
Budget Head	Transfer Payments	0	706,000	0

Because

Continuation of Scottish Government funding confirmed for 2022/23 for Scottish Child Payment Bridging Payments.

7 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(4,660,200)	(4,660,200)

To

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Older People	£	£	£
Budget Head	Third Party Payments	0	4,660,200	4,660,200

Because

Additional investment in Health & Social Care confirmed for 2022/23 which represents the Council's share of £200m held back from the 2022/23 Local Government Finance Settlement.

8 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(1,275,000)	0	0

To

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Economic Development	£	£	£
Budget Head	Supplies & Services	1,275,000	0	0

Because

To gross up additional Scottish Government funding confirmed as part of 2021/22 redetermination for Employability (No One Left Behind (£135k); Parental Employment Support (including Boost) £199k; and Young Person's Guarantee (£941k).

9 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(23,000)	0	0

To

Department	Strategic Commissioning & Partnerships	2021/22	2022/23	2023/24
Service	SB Cares	£	£	£
Budget Head	Supplies & Services	23,000	0	0

Because

Additional Scottish Government funding confirmed as part of 2021/22 redetermination for Telecare Fire Safety.

10 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(129,000)	0	0

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Central Schools	£	£	£
Budget Head	Employee Costs	129,000	0	0

Because

Additional Revenue Support Grant confirmed as part of the 2021/22 redetermination for teachers pay award.

11 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(1,723,888)	0	0

To

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Third Party Payments	1,723,888	0	0

Because

Additional Scottish Government funding confirmed as part of 2021/22 redetermination for Economic Recovery Fund.

12 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(34,970)	0	0

To

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Transfer Payments	34,970	0	0

Because

Additional funding from Scottish Government, paid as part of the 2021/22 redeterminations, for Low Income Pandemic Payments.

13 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	14,000	0	0

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Educational Psychology	£	£	£
Budget Head	Employee Costs	(14,000)	0	0

Because

To remove income grossed up at February Executive following removal of funding within the 2021/22 redeterminations for Educational Psychology trainee.

14 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	(471,276)	0	0

To

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Transfer Payments	471,276	0	0

Because

Additional funding from Scottish Government for Scottish Child Payment Bridging Payments, confirmed as part of the 2021/22 redeterminations.

15 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(850,863)	0

To

Department	Infrastructure & Environment	2021/22	2022/23	2023/24
Service	Catering Services	£	£	£
Budget Head	Supplies & Services	0	850,863	0

Because

Additional funding confirmed outwith settlement for expansion of Universal Free School Meals to Primary 4, Primary 5 and Special Schools during 2022/23.

16 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(343,391)	0

To

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Central Schools	£	£	£
Budget Head	Transfer Payments	0	343,391	0

Because

Additional funding confirmed outwith settlement to provide Free School Meals (FSM) during school holidays in 2022/23.

17 Virement is required from

Department	Financed by	2021/22	2022/23	2023/24
Service	Revenue Support Grant	£	£	£
Budget Head	Income	0	(520,490)	(520,490)

To

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Generic Services	£	£	£
Budget Head	Third Party Payments	0	520,490	520,490

Because

Additional recurring funding confirmed outwith settlement to relieve pressure on Adult Care sector. This funding will be used to employ additional social workers, assistants and support staff to increase capacity in order to respond to current pressures across Adult Social Care.

Budget Virement Requirement

Infrastructure & Environment

No. of Virements 3

1 Virement is required from

Department	Infrastructure & Environment	2021/22	2022/23	2023/24
Service	Network & Infrastructure Asset Management	£	£	£
Budget Head	Third Party Payments	(71,789)	71,789	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	71,789	(71,789)	0

Because

To earmark projected underspend in Small Schemes budget into 2022/23 to align budget with profiled spend on projects.

2 Virement is required from

Department	Infrastructure & Environment	2021/22	2022/23	2023/24
Service	Planning Services	£	£	£
Budget Head	Third Party Payments	(294,898)	294,898	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	294,898	(294,898)	0

Because

To earmark available Community Engagement Fund budget into 2022/23 to align with revised project timescales.

3 Virement is required from

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	(270,098)	0	0

To

Department	Infrastructure & Environment	2021/22	2022/23	2023/24
Service	Housing Strategy & Services	£	£	£
Budget Head	Third Party Payments	270,098	0	0

Because

Reduce earmarking of Second Homes Council Tax budget into 2022/23 to grant fund purchase of land at Easter Langlee, Galashiels for affordable housing.

Budget Virement Requirement

Social Work & Practice

No. of Virements 6

1 Virement is required from

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Children & Families	£	£	£
Budget Head	Third Party Payments	(22,000)	22,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	22,000	(22,000)	0

Because

To earmark ring-fenced funding in relation to staffing and accommodation support costs for Unaccompanied Asylum Seeking Children (UASC). The incremental arrival of young people has resulted in slight delays in spending this funding.

2 Virement is required from

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Older People	£	£	£
Budget Head	Third Party Payments	(1,339,528)	1,339,528	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	1,339,528	(1,339,528)	0

Because

To earmark Scottish Government funding to be used for a range of activities and projects, some of which have been delayed in their implementation due to the Covid pandemic.

3 Virement is required from

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Generic Services	£	£	£
Budget Head	Third Party Payments	(706,000)	706,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	706,000	(706,000)	0

Because

To earmark the balance of Scottish Government Interim Care funding into 2022/23 to fund a planned range of activities and projects delayed due to the Covid pandemic.

4 Virement is required from

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Generic Services	£	£	£
Budget Head	Third Party Payments	(50,000)	50,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	50,000	(50,000)	0

Because

To earmark Scottish Government National Trauma Training funding, made available late in 2021/22, into 2022-23 to fund planned activity which has been delayed due to the Covid pandemic.

5 Virement is required from

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Quality Improvement	£	£	£
Budget Head	Third Party Payments	(55,730)	55,730	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	55,730	(55,730)	0

Because

To earmark Scottish Government Mental Health Recovery & Renewal funding into 2022-23 to fund planned activity which has been delayed due to the Covid pandemic.

6 Virement is required from

Department	Social Work & Practice	2021/22	2022/23	2023/24
Service	Children & Families	£	£	£
Budget Head	Third Party Payments	(50,000)	50,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	50,000	(50,000)	0

Because

To earmark Whole Family Wellbeing funding into 2022/23. Confirmation of this funding received on 9th February 2022 therefore spend will take place in 2022/23.

Budget Virement Requirement Education & Lifelong Learning No. of Virements 4

1 Virement is required from

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Central Schools	£	£	£
Budget Head	Supplies and Services	(17,000)	17,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	17,000	(17,000)	0

Because

To earmark projected underspend in Scottish Government funding for 1+2 languages to ensure continuation of support, planning & development for schools from 2021/22 into 2022/23. Underspend is due to Covid-19 circumstances and staffing pressures.

2 Virement is required from

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Primary Schools	£	£	£
Budget Head	Supplies & Services	(18,781)	18,781	0

Service	Secondary Schools	£	£	£
Budget Head	Supplies & Services	(410,206)	410,206	0

Total		(428,987)	428,987	0
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To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	428,987	(428,987)	0

Because

To earmark projected Devolved School Management (DSM) carry forwards budget from 2021/22 into 2022/23 as per recent forecasting. This virement will bring the total DSM carry forward to £620k.

3 Virement is required from

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Primary Schools	£	£	£
Budget Head	Employee costs	63,495	(63,495)	0

Service	Secondary Schools	£	£	£
Budget Head	Supplies & Services	14,595	(14,595)	0

Total		78,090	(78,090)	0
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To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	(78,090)	78,090	0

Because

To reduce earmarked balance for Pupil Equity ring-fenced funding (PEF) from 2021/22 into 2022/23 in line with the academic year. This virement will bring the total PEF carry forward to £415k.

4 Virement is required from

Department	Education & Lifelong Learning	2021/22	2022/23	2023/24
Service	Central Schools	£	£	£
Budget Head	Employee costs	(1,350,000)	1,350,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	1,350,000	(1,350,000)	0

Because

To earmark budget for Education Covid Funding to cover temporary contracted teachers until end of the 2021/22 academic year.
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Budget Virement Requirement

Resilient Communities

No. of Virements 9

1 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Economic Development	£	£	£
Budget Head	Third Party Payments	(90,696)	90,696	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	90,696	(90,696)	0

Because

To earmark available balance of Tackling Child Poverty Fund - Parental Employability Support Fund (PESF) Boost into 2022/23.

2 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Economic Development	£	£	£
Budget Head	Third Party Payments	(50,000)	50,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	50,000	(50,000)	0

Because

Carry forward into 2022/23 the remaining Railway Blueprint budget to align with revised project timescales.

3 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Customer Advice & Support Services	£	£	£
Budget Head	Transfer Payments	(100,000)	100,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	100,000	(100,000)	0

Because

To earmark balance of Tenant Grant Fund budget into 2022/23.

4 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Scottish Welfare Fund	£	£	£
Budget Head	Supplies & Services	(198,000)	198,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	198,000	(198,000)	0

Because

To earmark projected underspend in Scottish Welfare Fund to support those in need in 2022/23.

5 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Third Party Payments	(516,440)	516,440	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	516,440	(516,440)	0

Because

To earmark balance of Financial Insecurity funding into 2022/23 to support those in need.

6 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Supplies & Services	(10,334)	10,334	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	10,334	(10,334)	0

Because

To earmark available budget into 2022/23 for Build Back Better Borders (BBBB) Fund.

7 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Economic Development	£	£	£
Budget Head	Supplies & Services	(1,275,000)	1,275,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	1,275,000	(1,275,000)	0

Because

To earmark into 2022/23, additional Scottish Government funding confirmed as part of 2021/22 redetermination for Employability (No One Left Behind (£135k); Parental Employment Support (including Boost) £199k; and Young Person's Guarantee (£941k).

8 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Third Party Payments	(1,723,888)	1,723,888	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	1,723,888	(1,723,888)	0

Because

To earmark, for delivery in 2022/23, additional Scottish Government funding (£80m nationally) confirmed in March 2022 as part of 2021/22 redetermination (Economic Recovery Fund).

9 Virement is required from

Department	Resilient Communities	2021/22	2022/23	2023/24
Service	Localities/Communities Fund	£	£	£
Budget Head	Transfer Payments	(293,185)	293,185	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	293,185	(293,185)	0

Because

To earmark funding from Scottish Government into 2022/23 for the 'Spring' Scottish Child Payment Bridging Payment, confirmed as part of the 2021/22 redeterminations, to be paid to families in April 2022.

Budget Virement Requirement

People, Performance & Change

No. of Virements 3

1 Virement is required from

Department	People, Performance & Change	2021/22	2022/23	2023/24
Service	Human Resources	£	£	£
Budget Head	Employee Costs	(69,000)	69,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	69,000	(69,000)	0

Because

To earmark available budget into 2022/23 to fund known pressure from Social Work Traineeship (Module Fees and Practice Educator costs).

2 Virement is required from

Department	People, Performance & Change	2021/22	2022/23	2023/24
Service	Human Resources	£	£	£
Budget Head	Employee Costs	(38,000)	38,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	38,000	(38,000)	0

Because

To earmark available budget into 2022/23 to fund increased investment required in recruitment and training of additional SB Cares staff.

3 Virement is required from

Department	People, Performance & Change	2021/22	2022/23	2023/24
Service	Human Resources	£	£	£
Budget Head	Employee Costs	(70,000)	70,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	70,000	(70,000)	0

Because

To earmark underspend in training expenses into 2022/23 to fund essential/mandatory training across Scottish Borders Council that was unable to take place due to Covid-19 restrictions and which is now required to enable employees to undertake the duties required in their positions.

Budget Virement Requirement

Strategic Commissioning & Partnership No. of Virements 2

1 Virement is required from

Department	Strategic Commissioning & Partnership	2021/22	2022/23	2023/24
Service	Information Technology	£	£	£
Budget Head	Third Party Payments	(170,000)	170,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	170,000	(170,000)	0

Because

To earmark available budget into 2022/23 to support IT Transformation.

2 Virement is required from

Department	Strategic Commissioning & Partnership	2021/22	2022/23	2023/24
Service	SB Cares	£	£	£
Budget Head	Supplies & Services	(23,000)	23,000	0

To

Department		2021/22	2022/23	2023/24
Service		£	£	£
Budget Head	General Fund Reserve - Earmarked Balances	23,000	(23,000)	0

Because

To earmark Scottish Government Telecare Fire Safety funding into 2022/23 to support the purchase and installation of telecare smoke, heat and carbon monoxide detection systems for social care clients at high risk of harm from fire.

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